

Williamstown Historical Museum

Annual Meeting

Saturday, June 23, 2018

11 a.m.

Williamstown Historical Museum

32 New Ashford Road, Williamstown Massachusetts

CALL TO ORDER: Board Vice President Susan Clarke called the meeting to order (President Kathy Thompson was recovering from surgery).

PRESIDENT'S REPORT: Kathy Thompson provided a letter that was read in her absence. In it she thanked members for their support during our first year in our new location. She also reported that we have had our usual free lectures this year, the Collection Committee has taken in some valuable items reflecting the history of our town, and Executive Director Sarah Currie and various volunteers are making great progress in cataloguing our full collection. She urged members and guests to visit the museum during the coming year and thanked "a great Executive Director and Board of Directors."

EXECUTIVE DIRECTOR'S REPORT: Sarah Currie thanked board members and other volunteers for their good work, and the members for their contributions to the museum, and the Williams College Federal Work Study students who assisted with cataloging and research throughout the school year. She invited members to enjoy the exhibit *From Trash to Treasure* which featured items from the collection that may have been discarded had they not been saved by people interested in preserving history. She also reviewed highlights from the year which included numerous programs on local history and a grant to support the recording of an audio book version of *Williamstown the First 250 Years* and audio tour of the museum's orientation exhibit received from the Fund for Williamstown, a Fund of the Berkshire Taconic Community Foundation. A number of suggestions related to the recording of the audio book were provided by the membership.

MEMBERSHIP REPORT: Pat Greenberg reported for herself and co-chair Susan Clarke. Our membership revenue for 2017- 18 as of the end of May is \$6305.00 out of a fiscal year goal of \$16,000. Total membership is 68. Pat said funds from membership allow us to offer free entrance to the museum, free programs for the community, notification of events, several newsletters a year, and discounts on merchandise. Our operations are dependent on membership donations. Memberships make nice gifts, and memorial and "in honor" donations are welcome as well.

FINANCE COMMITTEE REPORT: The following report was provided at the meeting.

Williamstown Historical Museum 2018 Budget

Revenue

Endowment Campaign	\$	-
Endowment Income	\$	3,000.00
Fundraising Events	\$	4,000.00
Major Gifts	\$	15,000.00
Membership	\$	16,000.00
Merchandise	\$	-
<u>TOTAL REVENUE:</u>	\$	38,000.00

Expenditures

Advertising & Promotion	\$	250.00
Cleaning	\$	600.00
Collections Supplies	\$	300.00
Dues & Subscriptions	\$	365.00
Exhibits	\$	250.00
Grant Reimbursed Expenditure	\$	-
Insurance	\$	3,500.00
Legal & Professional	\$	700.00
Maintenance & Repairs	\$	500.00
Meetings & Events	\$	225.00
Membership	\$	100.00
Newsletter	\$	1,200.00
Office Expenses	\$	450.00
Programs & Lectures	\$	300.00
Staff	\$	21,000.00
Staff - Work Study	\$	1,200.00
State & Federal Taxes	\$	3,650.00
Technology - Hardware	\$	200.00
Technology - Software	\$	470.00
Telephone & Internet	\$	1,600.00
Utilities	\$	500.00
Website	\$	400.00
<u>TOTAL EXPENDITURES:</u>	\$	37,760.00

MINUTES OF 2017 ANNUAL MEETING: It was moved, seconded, and VOTED to accept the minutes of the 2017 Annual Meeting.

NOMINATING COMMITTEE REPORT: Carole Dolan reported for herself and co-chair Donna Chenail. She first recognized, with thanks, outgoing board members Tom Sheldon, Katie Nash, and David Larabee.

A slate of board members and officers for 2018-19 was proposed, as follows:

For election for additional terms: Joe Bergeron for a third 3-year term; Andrus Burr for a third 3-year term; Linda Conway for a second 3-year term

For election to the board for one 3-year term: Paul Dube

It was moved, seconded, and VOTED to elect the above members.

As officers for 1-year terms: Kathy Thompson, President; Joe Bergeron, Treasurer; and Linda Conway, Secretary

It was moved, seconded, and VOTED to elect the above slate of officers.

ADJOURNMENT: Following the above reports and questions from the audience, the meeting was adjourned.

Respectfully submitted,

Linda G. Conway
Secretary